

DRAFT MINUTES OF THE
MISSISSIPPI ELECTRONIC GOVERNMENT OVERSIGHT COMMITTEE
FEBRUARY 15, 2022

COMMITTEE MEMBERS PRESENT:

MS Department of Information Technology Services
MS Department of Public Safety
MS Department of Finance and Administration
MS Office of the Secretary of State
MS Department of Revenue

David Johnson, Chair
Clay Johnston, Vice-Chair
Brandi King
Mark Scutch
Mickey Yates

OTHERS PRESENT:

Office of the State Auditor
The Clay Firm
MS Department of Information Technology Services
MS Department of Information Technology Services
MS Department of Information Technology Services
MS Department of Information Technology Services
MS Department of Information Technology Services
NIC Mississippi
NIC Mississippi
NIC Mississippi
NIC Mississippi
NIC Mississippi

Tom Chain
Karen Newman
Michele Blocker
Kevin Gray
Renee Murray
Steve Patterson
Katie White
David Campbell
Spencer Jones
Drew Levanway
Esther Turner
Tina Wells

Mr. David Johnson called the meeting to order.

Mr. David Johnson called for a motion to approve the minutes of the December 14, 2021, meeting if no changes were needed. Mr. Mickey Yates made the motion to accept the minutes as presented. The motion was seconded by Mr. Mark Scutch and passed with none opposed.

Mr. Drew Levanway presented the Portal Highlights and Current Projects portion of the EOC reports:

- In December NIC MS, in partnership with the Mississippi State Board of Nursing (MSBN), launched a new online payment application that allows users to purchase the list of names and addresses directory from the agency. In February, NIC MS and the Mississippi Board of Nursing launched a new application for the Division of Office Nursing Workforce (ONW). The Project Proposal Request Form allows users to submit information to ONW for future consideration.
- NIC MS met with the Mississippi Board of Optometry (MSBO) about providing an online solution for multiple forms that are either accessed by downloadable PDF or by mail and a payment solution for various fees. Five online forms and six payment solutions are under discussion for 2022.
- NIC MS met with the Mississippi Department of Archives and History (MDAH) to explore ways to accept online payments for the Historic Preservation Certification Application Fees. Currently a paper-only process, the new system will allow agency users to generate pre-filled invoices to approved customers. Customers can then verify that the information

sent is correct and complete their application fee payments online. The proposed system will also allow MDAH access to real-time financial reporting for easier reconciliation.

- NIC MS launched the Department of Revenue's new internal site this month. The project's main goal was to convert the site from SharePoint into Drupal, and to improve the site's main navigation so that department pages were easier to locate.
- In January, The Mississippi Commission on Judicial Performance and NIC MS launched two new applications. The Vacate Office Form and the New Judicial Registration Form applications were developed at no-cost and launched in under three months by using the NIC Enterprise Platform AppEngine.
- NIC Mississippi in partnership with the Mississippi State Board of Dental Examiners, launched a new service that allows the Board to accept electronic payments for new license and permit applications and renewals. Under the self-funded model, the Board saw a cost avoidance of more than \$10,000 in payment processing management and development costs.
- NIC launched a new enhancement to the MDWFP Mobile App that helps guide hunters to important information about current or upcoming hunting seasons including bag limits, legal weapons and license specifications, hunting seasons for different regions and more. Since the launch in January 2018, the app has been downloaded more than 220,000 times with nearly 6,000 new users downloading the app in December 2021 alone.
- The Mississippi Department of Public Safety (DPS) met with NIC MS to discuss a scheduling solution for courses offered through the Criminal Information Center (CIC). The proposed solution would allow individuals the ability to register for available courses through an online application process as well as provide CIC with electronic rosters, reporting and online class capacity management.
- NIC MS met with existing contacts at the Mississippi Forestry Commission (MFC) to discuss a potential project to solve issues they are facing with their Crew Assistance Invoicing system. The new system would allow users the ability to initiate the crew assistant process by completing an online application, provide those applicants with invoices once the work has been completed and allow the agency to accept online payments for those invoices.
- NIC, in partnership with the MS Department of Wildlife, Fisheries & Parks (MDWFP), launched a new online application for the upcoming 2022 Wild Turkey Season. The application allows MDWFP to manage an influx of non-resident hunters on public lands through a hunting draw for the early turkey season with a special endorsement. The portal consists of a public application that connects to MDWFP's licensing platform and an administrative dashboard. This is the second hunting draw that NIC has developed for MDWFP following the release of the alligator permit application and draw that has been in place since 2017
- In January, NIC MS launched a new custom website for the Mississippi Board of Pharmacy (MBP).

Mr. Levanway presented the financial reports covering activities since the last meeting.

Mr. Levanway reported that he continues to be pleased with the merger of Tyler Technologies and NIC. Tyler has announced plans to transition all existing services to the NIC Payment engine we already use to process payments.

Mr. Levanway also presented the following projects for Prioritization Approval:

PROJECT 	AGENCY 	TYPE OF SERVICE 	FUNDING MODEL 	SCORE 
DPS - CIC Course/Classroom Scheduling Application	Public Safety, Department of	Application	T&M	9
MDEQ Voluntary Evaluation Program Invoicing Application	Environmental Quality, Department of	Application	Self-Funded	10
MFC Burn Permit Application	Forestry Commission, Mississippi	Application	T&M	10
MSDH Fingerprinting Appointment Scheduler	Health, Department of	Application	T&M	12
MSDH MS Ready Boil Water Notifications	Health, Department of	Mobile	T&M	12
MSDH MS Ready Mobile Application Redesign	Health, Department of	Mobile	T&M	13
PSC No-Call Solicitor Subscription Payment Processing	Public Service Commission	Payment Only	Self-Funded	9
SMRC Template Website	South Mississippi Regional Center	Website	No Cost	14

Mr. David Johnson entertained a motion to approve the project queue. Mr. Clay Johnston moved that the projects presented for prioritization and approval be approved. The motion was seconded by Mr. Mickey Yates. The motion passed with none opposed.

Mr. Spencer Jones gave an overview of portal security and infrastructure. Uptime for Calendar Year 2021 was 99.92%. NIC MS has completed migration of template/no-cost sites to Drupal and is currently migrating larger custom sites. Disaster recovery exercises are scheduled for the second quarter of 2022.

Mr. Drew Levanway presented an overview of the scoring methodology used to prioritize projects as requested by customers.

The next meeting is scheduled for April 19, 2022.

For other business, Mr. David Johnson asked Mr. Clay Johnston to provide an update on the deployment of the mobile ID and electronic wallets.

Mr. Mickey Yates made a motion that the meeting be adjourned. Mr. Clay Johnston seconded, and the motion was approved with none opposed. The meeting was adjourned.

David Johnson, Chair

Clay Johnston, Vice-Chair